

# ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2015 - 2016

*Submitted to*



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**



**PGP COLLEGE OF EDUCATION  
NAMAKKAL – 637 207**

# The Annual Quality Assurance Report (AQAR) of the IQAC 2015 - 2016

## PART – A

### I. Details of the Institution

1.1 Name of the Institution	PGP College of Education
1.2 Address Line 1	Villipalayam
Address Line 2	Paramathi Velur
City/Town	Namakkal
State	Tamilnadu
Pin Code	637207
Institution e-mail address	<a href="mailto:education@pgpews.com">education@pgpews.com</a>
Contact Nos.	04286 267215 & 9677115558
Name of the Head of the Institution:	Dr. R. Vanadhi
Tel. No. with STD Code:	04286 267215
Mobile:	9677115558

## PGPCOE

Name of the IQAC Co-ordinator:

Mrs. K. TAMILSELVI

Mobile:

8870411340

IQAC e-mail address:

[iqacpgpcoe@gmail.com](mailto:iqacpgpcoe@gmail.com)

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TNCOTE 13635

1.4 NAAC Executive Committee No. & Date:

EC(SC)/06/RAR/014 dated 01.05.2015

1.5 Website address:

[www.pgpcolleges.com](http://www.pgpcolleges.com)

Web-link of the AQAR:

<http://www.pgpcolleges.com/education/index.html>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.43	2008	2013
2	2 <sup>nd</sup> Cycle	A	3.11	2015	2020
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

13.06.2007

1.8 AQAR for the year

2015 - 2016

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### 1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR \_\_21.06.2014 (2013 – 2014)\_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_23.02.2015 (2014 – 2015)\_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

Tamilnadu Teachers Education  
University, Chennai, Tamilnadu

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="IGNOU B.Ed&lt;br/&gt;PSC 25161"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="B.Ed (3)+ M.Ed(4)"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="1+1"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="2"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="1"/>		
2.9 Total No. of members	<input type="text" value="16"/>		
2.10 No. of IQAC meetings held	-	6	
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="1"/>	Faculty <input type="text" value="2"/>
Non-Teaching Staff	<input type="text" value="1"/>	Alumni	<input type="text" value="1"/>
Students		Others	<input type="text" value="1"/>

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- |                      |   |
|----------------------|---|
| <p>I)</p> <p>II)</p> | <p>Quality education in recent advances in educational resources.</p> <p>Institutional level – Seminar on Teacher quality importance of yoga , spoken English soft skills, computer literacy, supw workshop and human rights.</p> |
|----------------------|---|

2.14 Significant Activities and contributions made by IQAC

- |  |
|--|
| <ul style="list-style-type: none"> <li>❖ Filed trip to innovative Sainik School, Amaravathi signed in Tamilnadu.</li> <li>❖ Feedback Mechanism and remedial measures for teachers and students.</li> <li>❖ Guidance and Counselling for students by adapting tutor ward system</li> <li>❖ Meetings with heads of schools, parents and alumni.</li> <li>❖ Placement of students to various schools.</li> <li>❖ Faculty development programme for teachers.</li> <li>❖ Weekly prayers.</li> <li>❖ Personality development programme.</li> <li>❖ Institutional training is given for the staff members to develop ICT knowledge was enhanced through centrally administered computer lab.</li> <li>❖ Arranging seminars and encouraging to present papers.</li> </ul> |
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### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements

\* Attach the Academic Calendar of the year as Annexure.

[hand book 15-16.docx](#)

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  any other body

Provide the details of the action taken

- ❖ Orientation programme for new teaching staff
- ❖ Orientation programme for students
- ❖ Microteaching and feedback sessions for various skills for B.Ed students.
- ❖ Demonstration classes done by faculty members
- ❖ Orientation programme for new staff of all PGP colleges
- ❖ Bridge course and value added courses was conducted for B.Ed students
- ❖ Curricular transaction through core and optional
- ❖ Every month meeting will be held and improve the quality of the college and students
- ❖ Plan to conduct field trips for various places which was given direct experience to the B.Ed trainees
- ❖ Extension activities – YRC (Youth Red Cross) and RRC (Red Ribbon Club) programme to develop social responsibilities among student – teachers.
- ❖ Practiced hand writing in English training for both cursive and regular way.
- ❖ The values are practiced by the students through club activities
- ❖ SUPW demonstration Programme
- ❖ Research colloquium for M.Ed scholars.
- ❖ Alumni activities – Alumni students come frequently and they will meet the students and interact with them based on their experience, job opportunities, etc

## PART – B

## Criterion – I

I. Curricular Aspects

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG M.Ed	1		1	
UG B.Ed	1		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others IGNOU	1			1) Bridge course 2) Spoken English 3) Orientation Programme for teachers. 4) SUPW workshop 5) Painting, Exhibition on the theme of water
<b>Total</b>	3		2	
Interdisciplinary				
Innovative				1)SUPW-Workshop 2)Peer teaching 3)PPT 4) Digital Library 5) Citizenship training programme



- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, inclusion of content from VI to XII Std State Board Syllabus for all optional papers and other additions in core papers and electives related to new methods and theory courses in prospective in education and curriculum pedagogy studies along with engagement with the filed as practical component.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

**Criterion – II****2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	11		2	

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	-	-	-		-		-		-

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

03

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		√	√
Presented papers		√	√
Resource Persons		√	√

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Digital library, Educational Technology of ICT in teaching and learning faculty updating through participation in seminars and workshop on topics related to teaching and learning filed trip for direct Experience. Incorporating seminars/assignments in the curriculum. Peer teaching by the faculty members of different discipline. Research colloquium for M.Ed Students.

2.7 Total No. of actual teaching days during this academic year

216

2.8 Examination/ Evaluation Reforms initiated by

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the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit Tests and Model Exams were conducted. To improve the quality of education, answer scripts were distributed and analyzed and re-rest conducted for slow learners. A University pattern answer booklet has been introduced.

2.9 No. of faculty members involved in curriculum

-	-	-
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Restructuring/revision/syllabus development

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

92%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	98	35	36	22	-	94.89
M.Ed	45	03	09	20	-	71.11

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ Facilitating the creation of a learner centric environment for quality education to adopt the required knowledge of teaching and training process through enhancing instructional methods.
- ❖ The University prescribes the syllabus. However, innovate aspects within the syllabus and add new ideas.
- ❖ Efforts are being made by teachers to ensure that the subjects are intelligible to the students through innovations in teaching methods.
- ❖ IQAC promotes the growth of the teaching staff by organizing quality enhancement and teacher enrichment programmes regularly.
- ❖ Performance appraisal of the faculty is taken up with a view to enhance performance and quality.
- ❖ Faculty is encouraged to organize and attend international/national/state/regional level seminars/workshop/Symposium.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	3
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	SUPW workshop
Others	Linkage IGNOU B.Ed Study Centre

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	-	-	2
Technical Staff	4	-	-	2

**Criterion – III****3. Research, Consultancy and Extension**

## 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Initiated/assigned action research is encouraged among the students as well as among teacher educators for conducting action research student teachers take up certain problem areas title to study the case of indiscipline, absenteeism and maladjustment etc.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

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3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level   
 National level       International level

3.22 No. of students participated in NCC events:

University level       State level   
 National level       International level

3.23 No. of Awards won in NSS:

University level       State level   
 National level       International level

3.24 No. of Awards won in NCC:

University level       State level   
 National level       International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

1. Awareness rally on environmental protection
2. YRC and RRC activities.
3. Field trip for B.Ed students to Montfort innovative school at Yercaud in Salem.
4. Blood donation.
5. NSS activities in Citizenship training Camp at Dharani Nagar in Thirunelveli district.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Citizen training Camp of Vasudevanallur in Tirunelveli District.
- ❖ YRC & RRC like Community Service at Namakkal and Velur.
- ❖ Rally on Environmental awareness programme at Velur.
- ❖ Value the waste – college.
- ❖ Tree Plantation / Herbal Gardening.
- ❖ Health awareness programme college.
- ❖ College events were broad costing through PGP community Radio FM 90.8 MHz
- ❖ Yoga Practices – College Campus.
- ❖ National Celebration was celebrated in our College Campus.(Independence day, Republic day and Gandhi Jayanthi)
- ❖ SUPW (Socially Useful Productive Work) demonstration programme.



**Criterion – IV****4. Infrastructure and Learning Resources**

## 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.19 acres			
Class rooms	8			8
Laboratories	7			7
Seminar Halls	2	1		3
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	50419		Management	50419
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.350440	45640	Management	396080
Others	-	-	-	-

## 4.2 Computerization of administration and library

Computer library with Bar Code Reader
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## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4800	1147200	340	85000	5140	1232200
Reference Books	789	251691	175	56000	964	307691
e-Books	-	-	-	-	-	-
Journals	20	3460	10	2000	30	5460
e-Journals	-	-	-	-	-	-
Digital Database	88	4400	35	1750	123	6150
CD & Video	150	1500	30	600	180	2100
Others (specify)	-	-	-	-	-	-

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	30				4		7
Added	-	-	-	-	-	-	-	-
Total	41	30				4		7

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

❖ Communication Skills
❖ Basic Computer course
❖ Usage of digital library

## 4.6 Amount spent on maintenance in lakhs:

i) ICT	85000
ii) Campus Infrastructure and facilities	34410
iii) Equipments	45640
iv) Others	
Library	14535
<b>Total :</b>	<b>179585</b>

**Criterion – V****5. Student Support and Progression**

## 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Students grievance redressal cell/sexual harassment cell/counselling cell
- ❖ Placement for various schools
- ❖ Students election for elected office barers towards leadership qualities
- ❖ Alumni association helps in establishing networking with all students
- ❖ Extra curricular activities to build life skills personality development of students

## 5.2 Efforts made by the institution for tracking the progression

- ❖ Students council making suggestion and preventing harassment and ragging.
- ❖ Extensive participation and presentation in intercollegiate meets at university / state / national levels
- ❖ Exclusive performance in sports field at intuitions level / state / national levels

## 5.3 (a) Total Number of students

UG	PG	Ph.D	Others
102	49	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
49	32.45%

Women

No	%
102	67.55%

Last Year(2014 – 2015)						This Year(2015 – 2016)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	S T	OBC	Physically Challenged	Total
47	128	18	42	-	235	11	109	7	20	-	147

Demand ratio

Dropout % 0.26%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

❖ TET Coaching in pedagogy of all subjects by all faculty members
---

No. of students beneficiaries

98

## 5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	2

## 5.6 Details of student counseling and career guidance

- |  |
|--|
| <ul style="list-style-type: none"> <li>❖ Tutor wards system is adopted for students – Once a week.</li> <li>❖ Personal care and one to one counselling for clarifying doubts</li> <li>❖ Received complaints and appropriate advices given using information evaluation approach</li> </ul> |
|--|

No. of students benefitted

151

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	64	25	35

## 5.8 Details of gender sensitization programmes

❖ Programme on women empowerment.
❖ Programme on women's day celebration.
❖ Health awareness program for women.
❖ Personal hygienic awareness rally.

## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	14	70000
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: AMENITY SERVICE

## Criterion – VI

### **6. Governance, Leadership, and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

Vision to become the centre of academic excellence in the area of Teacher Education by providing quality teacher education programmes at par with international standards to the rural youth inculcating in them our culture, heritage and values along with complete education

**Mission:**

To prepare the students teachers by providing them a rigorous quality academic study with innovative effective teaching strategies and developing in them the ability and passion to work wisely and creatively to become the best teachers in their intellectual and moral prosperity.

#### 6.2 Does the Institution has a Management Information System

Yes, budgetary allocation for updating IT Facilities academic , curricular, co-curricular, committees, cells and associations reports are being saved. College website and province websites also serve as the management of information.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- ❖ Each faculty is assigned to analyze the syllabus supplied by the university and common/ reports submitted to the principal.
- ❖ Focus on personal /professional and social adjustment through core, elective and pedagogy papers.
- ❖ For the necessity of education awareness in each citizen for civic consciousness, social justice.

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### 6.3.2 Teaching and Learning

- ❖ Active learning activities like participative learning interactive sessions, discussion, students seminars, case studies, and project work assignment and SUPW workshop.
- ❖ The instructional approaches like enquiry model, demonstration, puppetry based, computer aided and role play methods.
- ❖ PPT of teaching using smart board, Using OHP, teaching and learning and through educational technology.
- ❖ Teachers diary with personal information/achievement / academic growth / Syllabus

### 6.3.3 Examination and Evaluation

- ❖ Since PGP College of Education is affiliated to Tamilnadu Teachers Education University, it is directed to follow the prescribed pattern of examination. The changes and the regulations observed by our institution as per the direction of the university only

### 6.3.4 Research and Development

- ❖ Attending conferences, workshops, orientation programme and seminar is encouraged by providing registration fee and TA/DA for the Faculty members.
- ❖ All the Faculty members are encouraged to take part in the research activities. Few research articles are published in the National Seminar, various college of education in our surroundings and Conferences.

### 6.3.5 Library, ICT, and physical infrastructure/instrumentation

- ❖ Two Conference Halls with facility of 200 seating capacity each
- ❖ ICT facilities in the common class room and auditorium.
- ❖ Digital library system is adopted bar code reader
- ❖ Educational technology lab with smart board facility.

### 6.3.6 Human Resource Management

The Hierarchy of H.R.M starts from management and followed by faculty members.



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### 6.3.7 Faculty and Staff recruitment

- ❖ Fair means of recruitment process through paper advertisement.
- ❖ The invited applications are scrutinized; demo class, personal interview and experience are given weightage for the selection of new faculty member.
- ❖ The panel of selection committee nominate to the management for the final selection.

### 6.3.8 Industry Interaction / Collaboration

- ❖ Since our college is educational training institute and our trainees generally visit various educational institutions and universities visit to research institutes are encouraged.

### 6.3.9 Admission of Students

- ❖ Since our college is admitting both male and female candidates, no age limit, candidates of any caste or creed are admitted. The candidates with P.G. or U.G degree either as be residents or as day students. Criterion for admission is in adherence to the norms prescribed by TNTEU.

### 6.4 Welfare schemes for

Teaching	Loan facility for the Teaching Staff
Non teaching	Partial support for the construction of house and children's education
Students	Scholarship and concession of Tuition fee, bank loan facility management scholarship, installment scheme with economically for all deprived candidates.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

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### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Management
Administrative	Yes	Srinivasan & Sankar Chartered Accountants	Yes	Management

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ The reformed and modified pattern of examination is adopted as per the direction of the University since 2012. Innovative methods of evaluating trainees for internal assessment are introduced by the management.

### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

It is under the process of University

### 6.11 Activities and support from the Alumni Association

- ❖ Alumni organize Teachers day, women's day in collaboration with the students of the current year. They are also called as judges for the competitions conducted in the college. They give demo classes for the students of the current years and support admission of academic Years.

### 6.12 Activities and support from the Parent – Teacher Association

- ❖ PTA meet is organised twice a year. Parents teachers give valuable suggestions to improve the quality of the institution through feedback formats and the analysis of the feedback is considered for adding useful practices and eliminating those which are not.

6.13 Development programmes for support staff

- ❖ Staff orientation programme.
- ❖ Free transport facility.
- ❖ Free net access to Digital Library Language Lab.
- ❖ Work load is allotted according to their interest and capacity
- ❖ Staff refreshment through outing, rest and relaxation through short picnic, prayer and recollection.
- ❖ Personal help counselling if needed.
- ❖ Communicative English and computing skills for all the staff are provided.
- ❖ Funds for meeting the expenses of registration for seminar and workshops.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Maintaining the greenish and vegetative campus to protect the environment.
- ❖ Planting of new saplings by our trainees.
- ❖ Use of compost manure and plastic free campus.
- ❖ Production of vermin compost.
- ❖ Sewage water treatment.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which has created a positive impact on the Functioning of the institution. Give details.

- ❖ Computer literacy programme for trainees one to one mode.
- ❖ Bridge course and spoken English for rural and Tamil medium students.
- ❖ Visit to academic and educational research institutions (University departments) have made positive impact to trainees in teaching learning.
- ❖ Yoga practice.
- ❖ Inculcating the advantage of cereals pulses and grams of natural cultivation.
- ❖ Visit to our sister colleges to improve their teaching learning.
- ❖ Handwriting practice in Cursive style of English.
- ❖ Visit to innovative schools like Yercaud School for knowing school administration and teaching methods.
- ❖ Promoting values among student teachers by making them practicing one value per month.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ Training in ICT Based Teaching is implemented.
- ❖ Orientation Programme for Teaching Staff and FDP programmes were organized for our faculty members.
- ❖ Orientation programmes for students – Soft skill Training (Communication, Interview Techniques, resume preparation, other social services, awareness programmes etc.)
- ❖ Alumni activities – alumni students shall come frequently and they will meet the students and interact with them based on their experience, job market etc.
- ❖ Meeting related to quality enhancement/quality sustenance of various activities of the college – Every month meeting will be held and improve the quality and activities of the college.
- ❖ Certificate courses yoga and Gention thought are introduced as additional course.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Bridge Courses
- ❖ Communication Skill in English.
- ❖ Computer Literacy
- ❖ Socially Useful Productive Work Programme.
- ❖ Field trip - Visit to Innovative Schools
- ❖ Demonstrated Classes by our teacher educators.
- ❖ Micro Teaching practices and recorded by video.
- ❖ Environmental awareness and protection.
- ❖ Herbal gardening.

7.4 Contribution to environmental awareness/protection

- ❖ Rally on cleaning the settlement area – P.Velur and Namakkal
- ❖ Valuing the waste – college campus.
- ❖ Tree plantation / Herbal Gardening – college campus.
- ❖ Cleaning area of Vasudevanallur near village at Tirunelveli district in CT camp.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ Service to Socially and economically deprived community.
- ❖ Service to the religious and minority society.
- ❖ Women empowerment through education.
- ❖ Service to enrich local community peoples.

**8. Plans of institution for next year**

- ❖ Trying to get approval form the concerned authority to conduct Integrated B.Ed. course and M.Phil Degree course.
- ❖ To obtain Open University study centre.
- ❖ To start the TET and NET caching centre.
- ❖ SPSS workshop for social science research.
- ❖ Research Colloquium for M.Ed students.
- ❖ Inter collegiate competition for students.
- ❖ YRC activities.

Name **K. Tamilselvi**

Name **Dr. P. Narmatha Sree**



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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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