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भारतअनुप - केन्द्रीय मात्स्यकी प्रौद्योगिकी संस्थान  
ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY  
Regd. Office, इल्लिङ्गटन आइलैंड, मत्स्यपुरी पी.ओ., कोचीन - 682 029, केरल, भारत।  
CIFT Junction, Willingdon Island, Matsyapuri P.O., Cochin, - 682 029, Kerala, India.  
(ISO/IEC 17025: 2005 Accredited & ISO 9001: 2008 Certified)

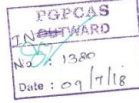


F. No. 23-1/2017-Cdn.

Date 02.07.2018

To

The Principal  
PGP College of Arts and Science  
Namakkal, N.H. 7  
Karur Main Road, Paramathi  
TAMIL NADU-637 207



Sub: Forwarding of MoU - reg.

Sir,

I am forwarding herewith a copy of the MoU submitted by you for a period of three years w.e.f. 01.12.2017, duly approved and signed by the Director, CIFT, Cochin.

Yours faithfully,

(P.J. Davis)  
Sr. Administrative Officer  
Ph: 0484-2666566



കേരളം KERALA

BR 714351

**Umbrella Memorandum of Understanding**  
*between*

**ICAR-Central Institute of Fisheries Technology**

*and*

**P.P.P. COLLEGE OF ARTS AND SCIENCE, NAMAKKAL, N.H.7,  
KARUR, MAIN ROAD, PARAMATHI, TAMIL NADU, PIN: 637207**

(University/DU [Within NARS (AUs/ICAR DUs) or Outside NARS (Central/State  
Govt./Public Sector Funded Institutions/State Universities/Autonomous  
Bodies/Private Universities or Institutions])

*for facilitating*

**Students' Training/Postgraduate Research**

This Memorandum of Understanding (hereinafter referred to as MoU) is made on this ..... day of the month of ..... in the year 2017 by and between the ICAR-Central Institute of Fisheries Technology, Cochin having its Headquarters at Cochin (hereinafter called 'ICAR-CIFT' First party), a constituent Research Institution of the Indian Council of Agricultural Research, Kistli Bhavan, New Delhi-110 001 on the ONE PART and the P.P.P. COLLEGE OF ARTS AND SCIENCE (Name of the AU/ICAR-DU (Within NARS) or Central/State Govt./Public Sector Funded Institution/State University/Autonomous Body/Private University or Institution) having its headquarters at, NAMAKKAL, TAMIL NADU.

PRINCIPAL  
P.P.P. College of Arts and Science  
Namakkal-637 207.  
S. ANANDA PAI  
STAMP VENDOR  
PARAVALLY  
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[Hereinafter called PGP COLLEGE OF ARTS & SCIENCE (Second party) on the OTHER PART (who for the purpose of this MoU are hereinafter collectively referred to as the parties).

The parties (ICAR-CIFT and the second party), having discussed fields of common research interests and allied activities between the two institutions, have decided to enter into long-term collaboration for promotion of students' training and quality postgraduate research in cutting edge areas in accordance with the provisions contained in the Guidelines issued vide Letter No. 2-8/2012-HRD dated 11th December, 2012 or as revised from time to time.

WHEREAS the "ICAR-CIFT" is the only research Institute in India which caters to the broad spectrum of fisheries from harvest to post-harvest operations since 1957 under ICAR. Institute has 7 divisions that coordinates its activities across various disciplines includes Fishing Technology, Fish Processing, Biochemistry and Nutrition, Quality Assurance and Management, Microbiology, Fermentation and Biotechnology, Engineering and Extension, Information and Statistics.

AND

WHEREAS the "Second Party", established vide F. No. NR/AR/00825/2017 dated 04.10.2017 by Govt. of India/Govt. of KERALA (Name of the Agency) vide Act No. 8/2006 (C.E.P./C) of 23.5.2013 and recognized by University Grants Commission] at its Department SCIENCE AND TECHNOLOGY is involved in SCIENCE AND TECHNOLOGY (Specific areas of research).

AND WHEREAS it has been considered expedient agree in writing to participate jointly in the projects requiring expertise and logistics from both the parties.

**Article 1. Scope**

- 1.1 The PGP COLLEGE OF ARTS & SCIENCE (Second party) recognized the ICAR-CIFT for conducting research related to the thesis requirement of the research students for M.Sc (Name of the degree programme). The PGP COLLEGE OF ARTS & SCIENCE (Second party) recognized Scientists of the ICAR-CIFT as recommended by its Director in accordance with the University rules and regulations for guiding students working for the said degree.
- 1.2 Operational details of research effort and collaboration will be made in common research programmes and/or projects restricted to specific mandated domain within the approved disciplines/divisions. The objective(s) for research work for a student coming from PGP COLLEGE OF ARTS & SCIENCE (Second party) outside NARS should be exclusively different as far as possible.
- 1.3 Research instrumentation facility and library facilities available with the ICAR-CIFT and the PGP COLLEGE OF ARTS AND SCIENCE (Second party) will be made available to the faculty and research scholars.

(Signature of Director, CIFT)

(Signature of second party)  
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However, the costs of specific consumables will be borne by the respective organizations.

- 1.4 There shall be an exchange of students for academic, research and training purposes. Accommodation in the hostel shall be arranged, wherever possible, as per extant rates. The duration of exchange visits will be determined by mutual consent between both the parties.

**Article 2. Management**

- 2.1 Director of the ICAR-CIFT and the Vice-Chancellor/head of the Institution of the Second party will be responsible to work out operational details of co-operation between the two organizations and ensure proper and effective implementation of this MoU.
- 2.2 The Advisory Committee will meet at least once in a year alternatively either in ICAR-CIFT or in the Institution of the Second party to review the activities. This meeting shall include presentation on the academic and research activities, which should be open to the students, faculty and scientists.

**Article 3. Exchange of Information**

- 3.1 The term "information" includes scientific or technical data, results and/or methods of investigation, and other information intended to be provided, exchanged or arising under project descriptions entered into pursuant to this MoU.
- 3.2 The parties support the widest possible dissemination of information. Each party in joint projects shall be given the right to use, disclose, publish or disseminate such information for any and all purposes.

**Article 4. General Provisions**

- 4.1 It is understood that the ICAR-CIFT and the Second party subscribe to the principle of equal opportunity and do not discriminate on the basis of race, sex, age, caste or religion. Both the Institutions shall abide by these principles in the administration of this agreement and neither party shall impose criteria for exchange of scholars or students, which violate principles of non-discrimination.
- 4.2 Both parties understand that all financial agreements will have to be negotiated separately and will depend on the availability of funds.
- 4.3 Both parties acknowledge that exchange of students from one party to the other shall be subject to the availability of funds and shall comply with the regulations and policies of the ICAR-CIFT and the Second party.

(Signature of Director, CIFT)

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- 4.4 Any research publications arising will be jointly published in accordance with the provision laid out in Item 3.2.1C of the Guidelines for the students to conduct research for their degree programmes as trainees at ICAR Institutions as notified vide Letter No 2-8/2012-HRD dated 11<sup>th</sup> December, 2012 or revised guidelines, if any, as may be issued from time to time.
- 4.5 A copy of the thesis/dissertation will be submitted to the ICAR-CIFT after the award of the degree by the Second party
- 4.6 All questions related to this MoU arising during its term will be settled by the parties by mutual agreement. Disagreements at the operating level shall be forwarded to respective higher officials for appropriate resolution failing which an arbitrator of mutual acceptance may be identified for the settlement of dispute, if any.
- 4.7 All questions not foreseen related to this MoU will be handled by the parties by mutual agreement.
- 4.8 Nothing in this MoU is intended to affect other cooperation or collaborations between the parties.

**Article 5. Intellectual Property Rights**

- 5.1 The Second party will be expected to ensure protection of the Intellectual Property Rights generated or likely to be generated during the student's research work. The ICAR as the first applicant (for ICAR-CIFT) and the Second party shall be the joint applicants for IPRs and the students and involved scientific staff shall be included as the inventor/breeder/author. The 'ICAR Guidelines for Intellectual Property Management and Technology Transfer/Commercialization' as amended from time to time shall be the reference for exploitation of the generated Intellectual Property, whose management and benefits sharing shall be mutually decided in each case.

**Article 6. Admission and Fees**

- 6.1 All those who wish to register as trainees for Master/Doctoral programme under this MoU must apply for admission at the Second Party. The allocation of Major Guide/Advisor would be finalized before the registration and will be governed by the provisions laid out in Items 3.2.1A and 3.2.2A of the Guidelines for the students to conduct research for their degree programmes as trainees at ICAR Institutions as notified vide Letter No 2-8/2012-HRD dated 11<sup>th</sup> December, 2012 or revised Guidelines, if any, as may be issued from time to time, for the students from within NARS and outside NARS respectively.
- 6.2 Admission of the students and the award of degrees for different programmes will be the responsibility of the Second party as per the rules and regulations.

(Signature of Director, CIFT)

(Signature of second party)  
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Hemakhal- 637 207.

- 6.3 Allotment of the students at the ICAR-CIFT will be done by the approval of Director of the ICAR-CIFT and Vice-Chancellor/Head of the Institution of the Second party.
- 6.4 The ICAR-CIFT would have the right to screen the student's eligibility for admission based on their academic period.
- 6.5 The PME Cell of the ICAR-CIFT in consultation with the representative of the Second party shall decide the location and sharing quantum of research work.
- 6.6 The number of student(s) at any particular time will be subjected to the availability of research facilities and scientists' time to guide thesis research at the ICAR-CIFT.
- 6.7 Any student(s) admitted to the ICAR-CIFT for training/postgraduate research, if found violating the rules and regulations laid down by the ICAR-CIFT or indulge in such activities that amount to tarnishing the image of the Institute, or cause damage to the property, the registration of such student(s) would be summarily terminated. The Second party will not complete the formalities of issuing the certificates to such students until they compensate the losses to the ICAR-CIFT.
- 6.8 Fees will be charged from the students by the ICAR-CIFT as per the guidelines for the students to conduct research for their degree programmes as trainees at ICAR institutions vide letter No. 2-8/2012-HRD dated 11<sup>th</sup> December, 2012 or revised guidelines, if any, as may be issued from time to time. No fee may be charged by the ICAR-CIFT from the students registered with AUIDU within NARS. However, a Student registered with a second party, outside NARS, will deposit fee of Rs. 10,000/- + Tax applicable (Rupees ten thousand plus Tax applicable) for training duration of 3 months (not leading to a degree/dissertation) and Rs.30,000/- + Tax applicable (Rupees thirty thousand plus Tax applicable) per semester (six months) for training, research, dissertation exceeding three months. Any change in fee structure by ICAR will be applicable from the date of revision and shall be charged by the ICAR-CIFT.

**Article 7. Entry into effect, modification and termination**

- 7.1 This MoU shall become effective on the date it is signed by the parties and shall be valid for three years extendable upto five years. Both parties shall review the status of the MoU at the end of each three/five year period to determine any modification, whenever necessary. The period of validity of this MoU may be extended by mutual consent up to five years. This MoU may be amended by mutual written agreement and may be terminated at any time by either party upon written notification signed by the competent authority of the party initiating termination. Such notification must be given to the other party at least six months in advance from the effective date of termination.

  
(Signature of Director, CIFT)

  
(Signature of second party)  
**PRINCIPAL**  
PGP College of Arts and Science  
Namakkal-637 207.

7.2 All joint activities which are not completed at the expiration or termination of the MoU may be continued until their completion under the terms of this MoU.

7.3 No amendment or modification of the MoU shall be valid unless the same is made in writing by both the parties or their authorized representatives and specifically stating the same to be amendment of the MoU. The modifications/changes shall become part of the MoU and shall be effective from the date on which they are made/ executed, unless otherwise agreed to.

This MoU has been executed in two originals, one of which has been retained by ICAR-CIFT and the other by the Second party

IN WITNESS WHEREOF, the parties have executed this MoU and represent that they approve, accept and agree to terms contained herein.

(Signature with seal)

*[Signature]*  
Dr. Ravishankar C.N

Director

ICAR-Central Institute of Fisheries  
Technology

Cift Junction, Matsyapuri P.O.,  
Kochi - 682 029

Phone: 0484-2668845,

Telefax: 0091- 484- 2668212

(Signature with seal)

*[Signature]*  
(Name of the Vice-  
Chancellor/Head of

the Institution of the Second  
Party)

Address of the Second Party

PRINCIPAL  
PGP College of Arts and Science  
Namakkal- 637 207.



Tel. No.

Date: 01-12-2017

For the ICAR-CIFT

Witness 1: *[Signature]*

*[Signature]*  
2: *[Signature]*  
(A.R. MATHI, Head, FIS 2017)

(Signature of Director, CIFT)

Tel. No.

Date: 01-12-2017

For the Second Party

Witness 1: *[Signature]*

S. DEEPA, HOD

2: *[Signature]*

V. MALAKHATHI, ASSISTANT PROFESSOR

*[Signature]*  
(Signature of second party)

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Namakkal- 637 207.



भाकूअनुप - केन्द्रीय भारियकी प्रौद्योगिकी संस्थान  
 ICAR - CENTRAL INSTITUTE OF FISHERIES TECHNOLOGY  
 ईस्ट जंक्शन, विलिंग्टन इलेव, मड्यापुरी पी.ओ., कोचिन, - 682 029, केरल, भारत।  
 CIFT Junction, Willington Island, Madayapur P.O., Cochin, - 682 029, Kerala, India.  
 (ISO/IEC 17025:2005 Accredited & ISO 9001:2008 Certified)

CIFT, Cochin  
 SECTIONARY  
 No. 567  
 27/6/18

F.No.1-2/2018/FIS

Date: 6<sup>th</sup> June, 2018

CIRCULAR

In connection with the fee structure for conducting different Training/ Project Work, which is being participated by the students / trainees attached to second party outside the NARS system, we have to strictly adhere to the guidelines issued during 230<sup>th</sup> meeting of Governing Body of the ICAR Society held on 12<sup>th</sup> March, 2014 (clause 3.2.2 B) vide F. No. 2-8/ 2012- HRD Dt. 25<sup>th</sup> April, 2014 & 30<sup>th</sup> April, 2014) signed by ADG(HRD), ICAR; which reads as follows:

"The student shall be uniformly charged a fee of Rs. 20,000/- for training/ research/ dissertation up to duration of 3 months and @ Rs. 30,000/- per semester (six months) for the work exceeding three months. However, the students may be charged a fee of Rs. 10,000/- for training duration of three months not leading to a dissertation/ degree" (Excerpt from the MOU- MOA format sent by ICAR). The fee structure is to be reviewed periodically after two years by the AU/DU or the ICAR Institute, as the case may be. Any change in the fee structure by ICAR will be applicable from the date of revision and shall be charged by the first party. Accordingly, we are modifying the existing MOU format in Clause no. 6.8 for signing fresh MOU with any organization outside NARS system.

Hence, in order to avoid any audit objections in future regarding fee collection for different Training/ Project Work at ICAR- CIFT, the concerned training/project coordinators are requested to have a strict compliance with the above said conditions.

(Ravisankar C.N.)  
 Director

Copy to :-

1. All HODs (FT/FP/B&N/ MFB/QAM/Engg./EIS)
2. The FAO, ICAR-CIFT for information and necessary action.
3. The AAO (Coordination) for information and necessary action.

Copy  
 16/6/18  
 27/6/18